

Enrollment: Translations

Kayla Wilkinson

Education Impact Consultant

Steve Schell

Lead Technical Support Engineer



Agenda

1	Intro to Translations
2	Best Practices
3	How to
4	Tips & Tricks
5	Resources
6	Q&A
7	Upcoming Events & Webinars



Intro into Translations

What can you translate?, How to access it

What can you Translate using Self-Service?

<https://help.powerschool.com/t5/Enrollment-Administrator/Video-Form-Builder-Tools-Translations/ta-p/172982>

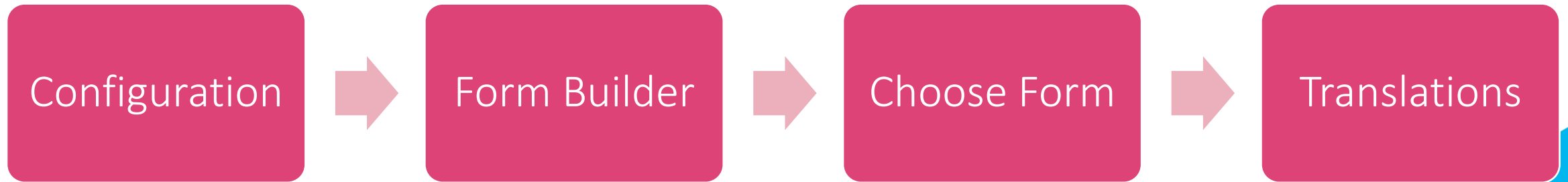
Form Details

Form Content

Additional Content

Predefined Lists

How to Access Translations



<https://docs.powerschool.com/PSEHA/configuration/form-builder/configure-a-form/form-translations>



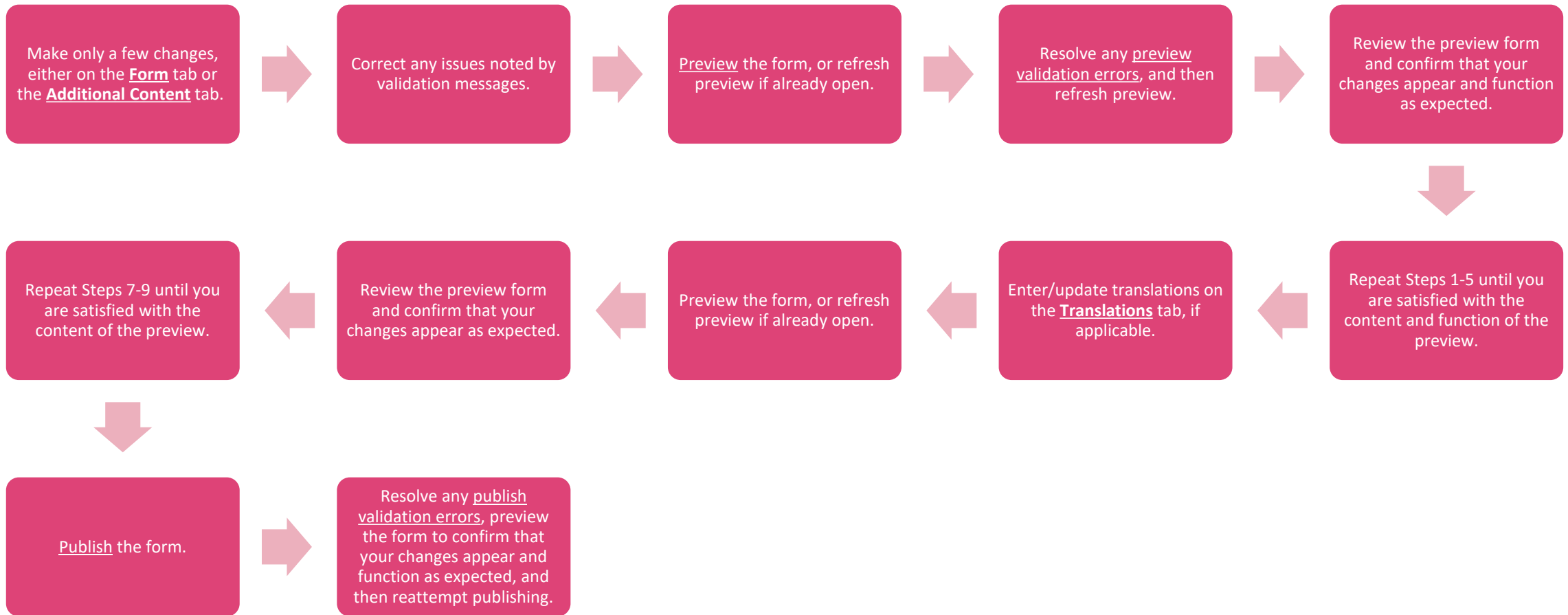
<https://docs.powerschool.com/PSEHA/configuration/general/translations>



Best Practices

Form Builder Best Practices

<https://docs.powerschool.com/PSEHA/configuration/form-builder/best-practices>





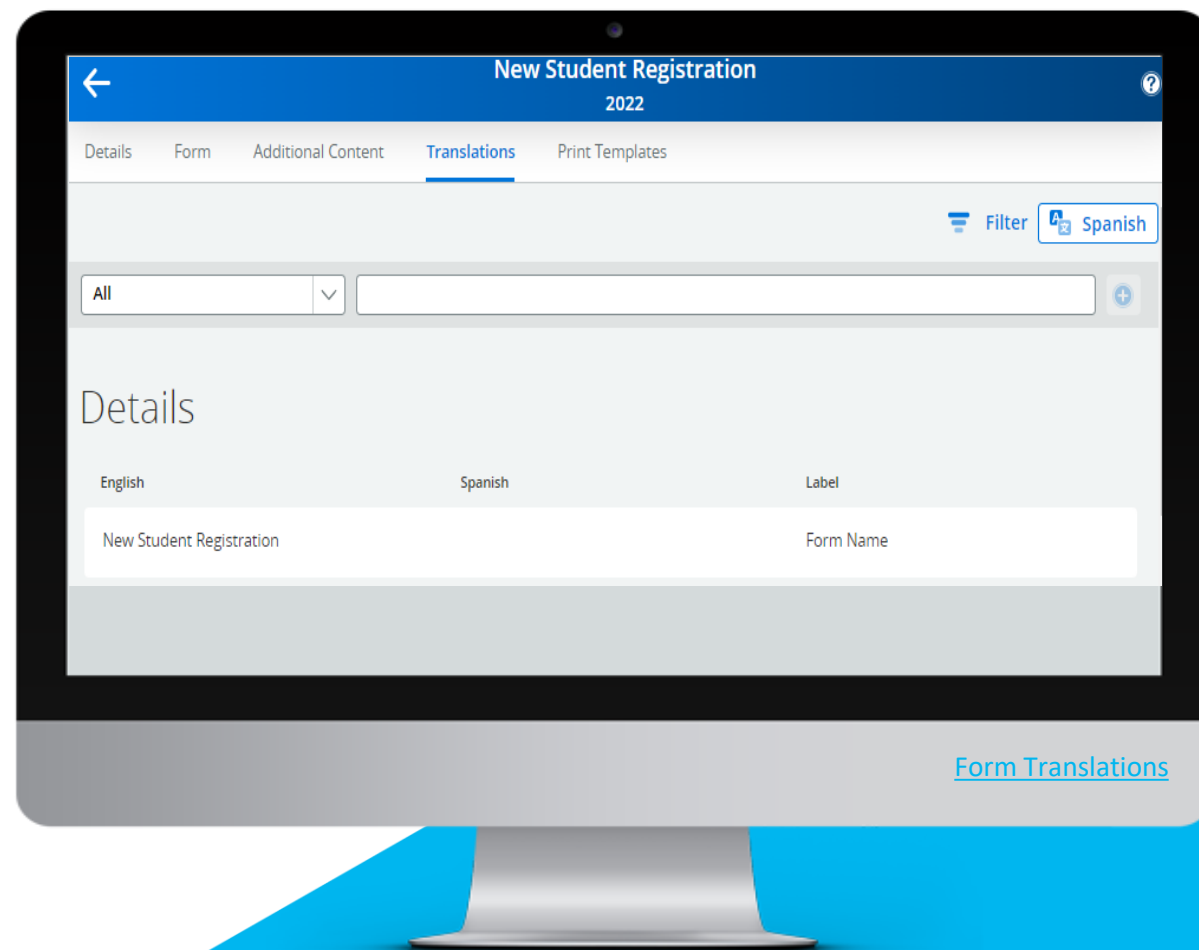
How To

Details, Form, Additional Content, Predefined Lists

Form Details

This Section will allow you to translate the name of the form

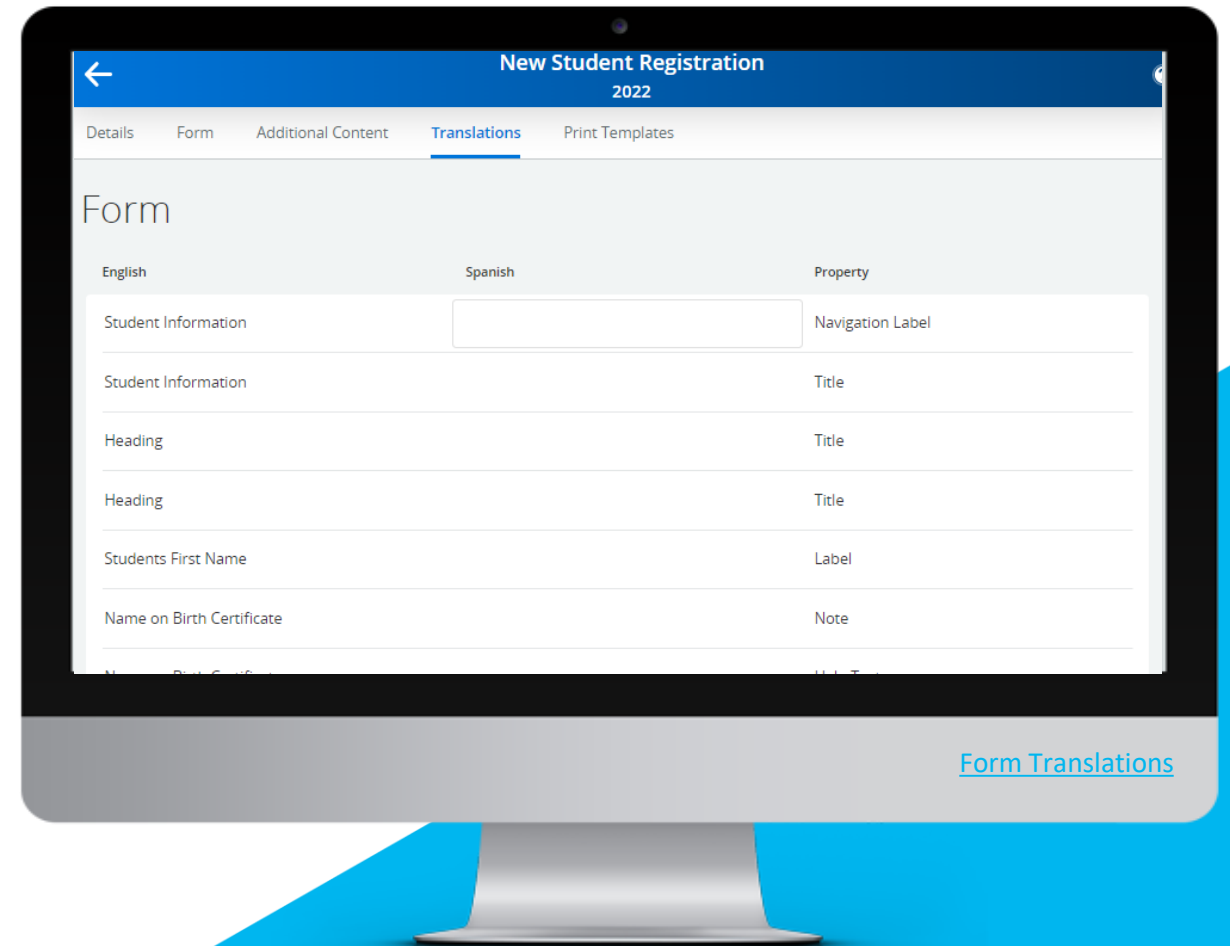
Configuration > Form Builder > Choose Form > Translations



Form Content

Second section on this page will allow you to translate all the form content

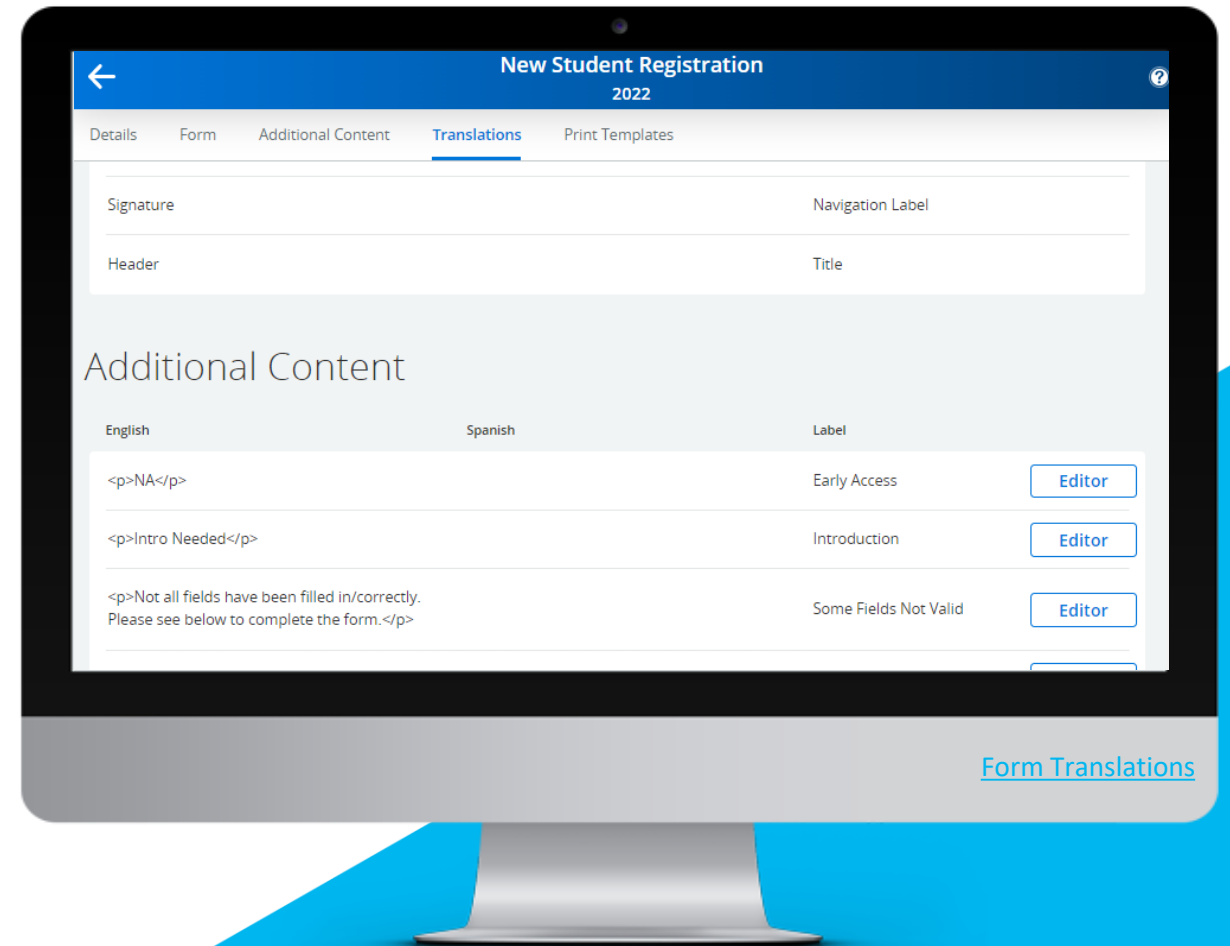
Configuration > Form Builder >
Choose Form > Translations



Additional Content

Last section on this page will allow you to translate all the additional content in the form

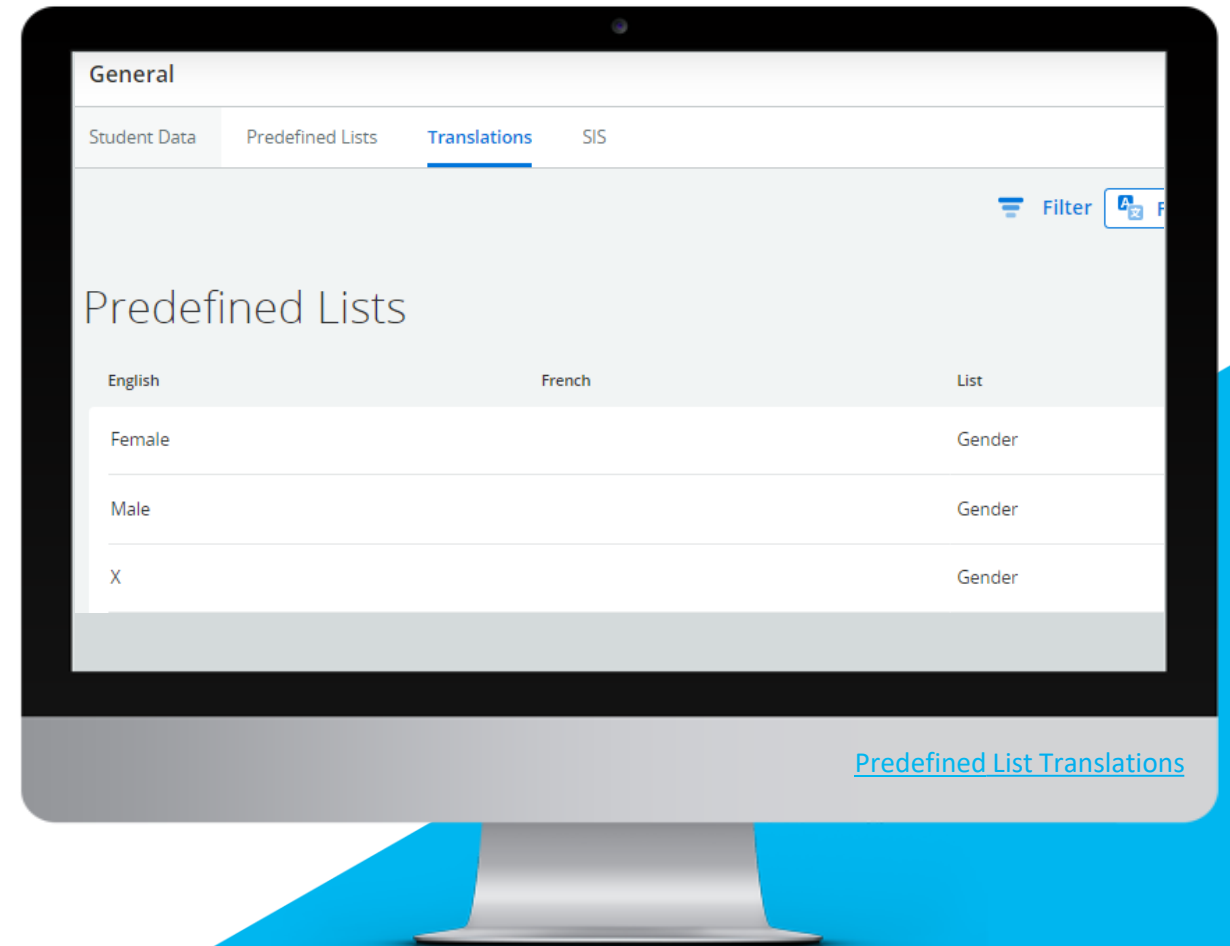
Configuration > Form Builder >
Choose Form > Translations



Predefined Lists

This page will allow you to translate all predefined lists regardless of what form they are on

Configuration > General > Translations





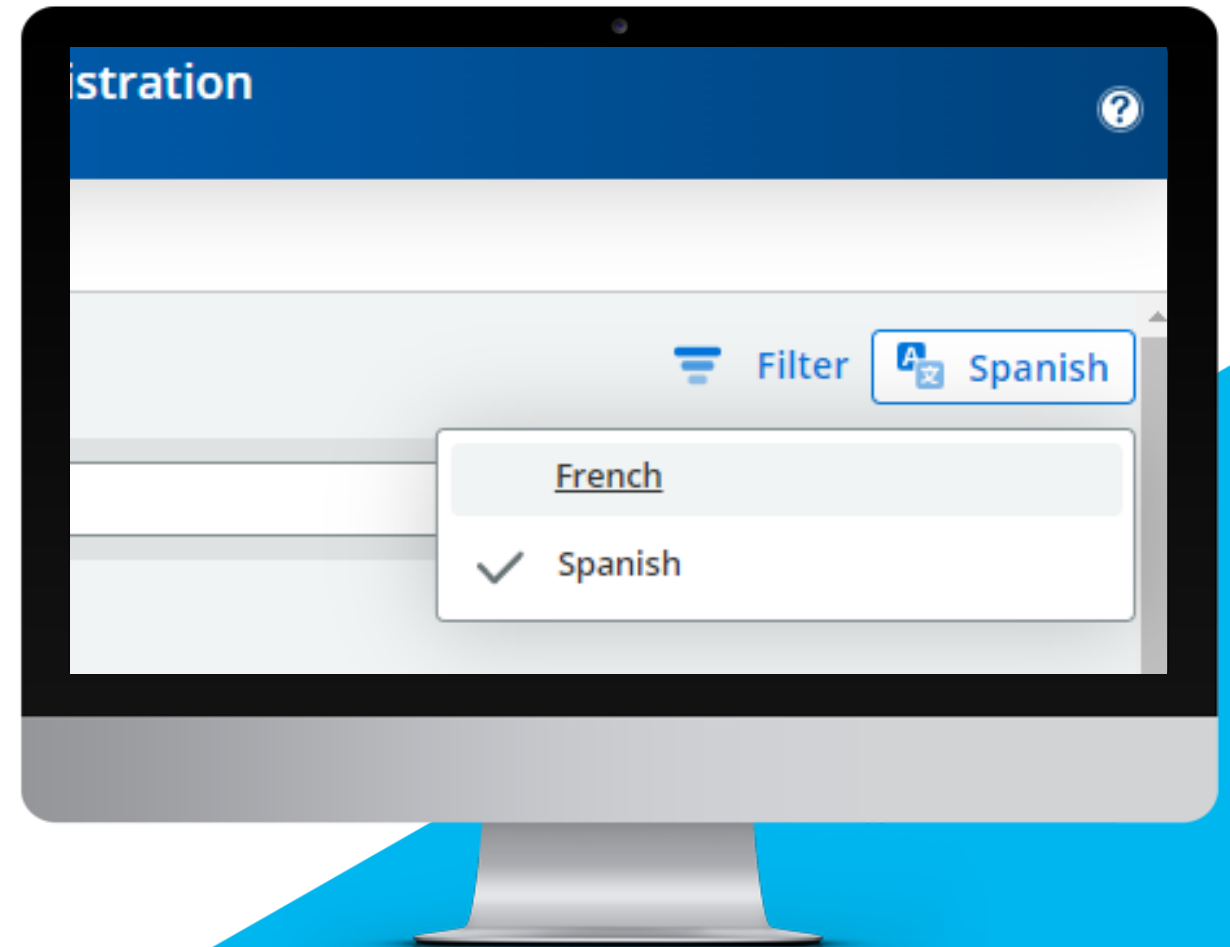
Tips and Tricks

HTML Formatting, Filtering Multiple Additional Language

Working with Multiple Additional Languages

You can only work on 1 language at a time.

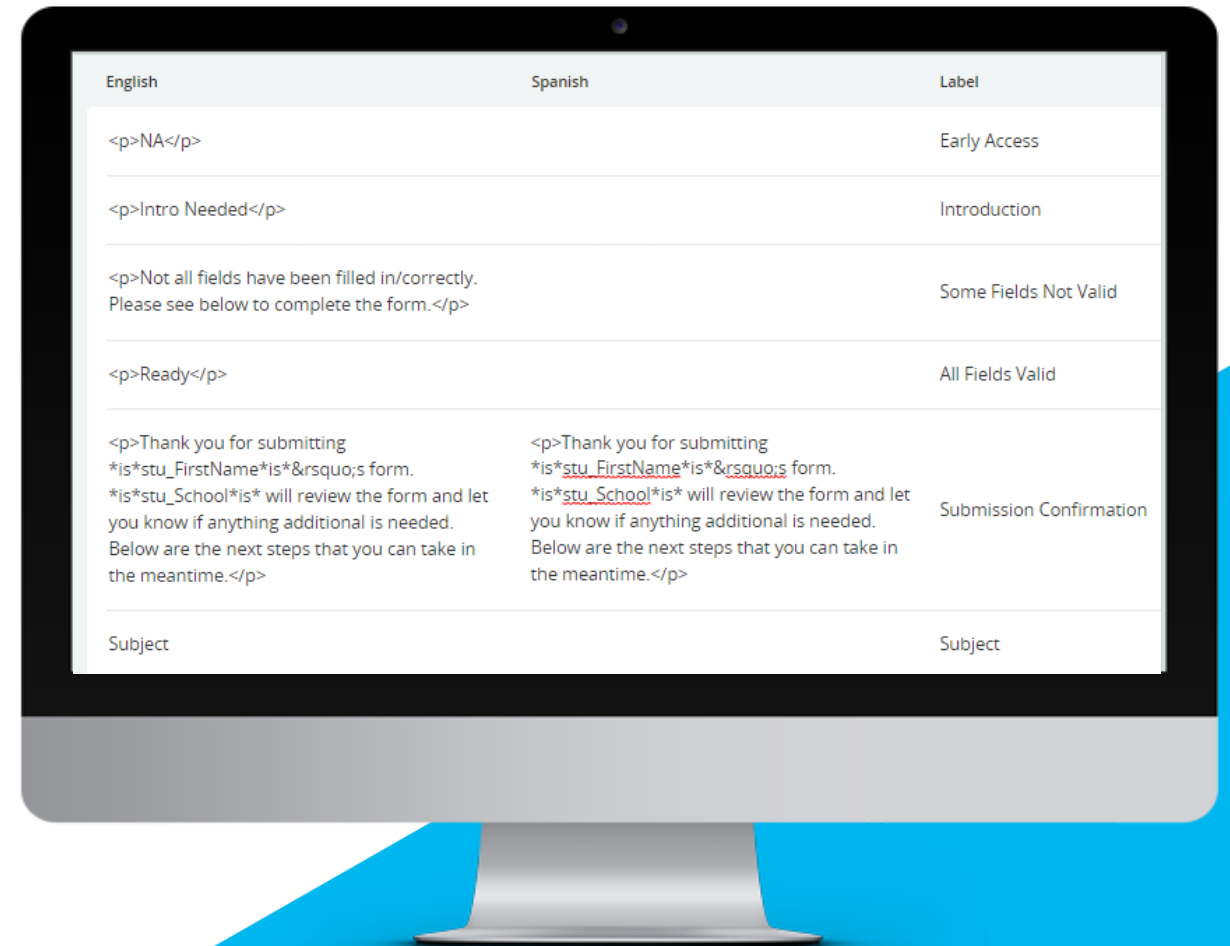
Translations > Click on Icon to the right of filter > Choose the language you want to translate



Why is HTML Important?

Ensures no differences between what a parent sees on one language vs the other

Copy English Content by double clicking it > Paste into additional language cell > Translate only the items outside of the < > brackets



Different Filtering Methods

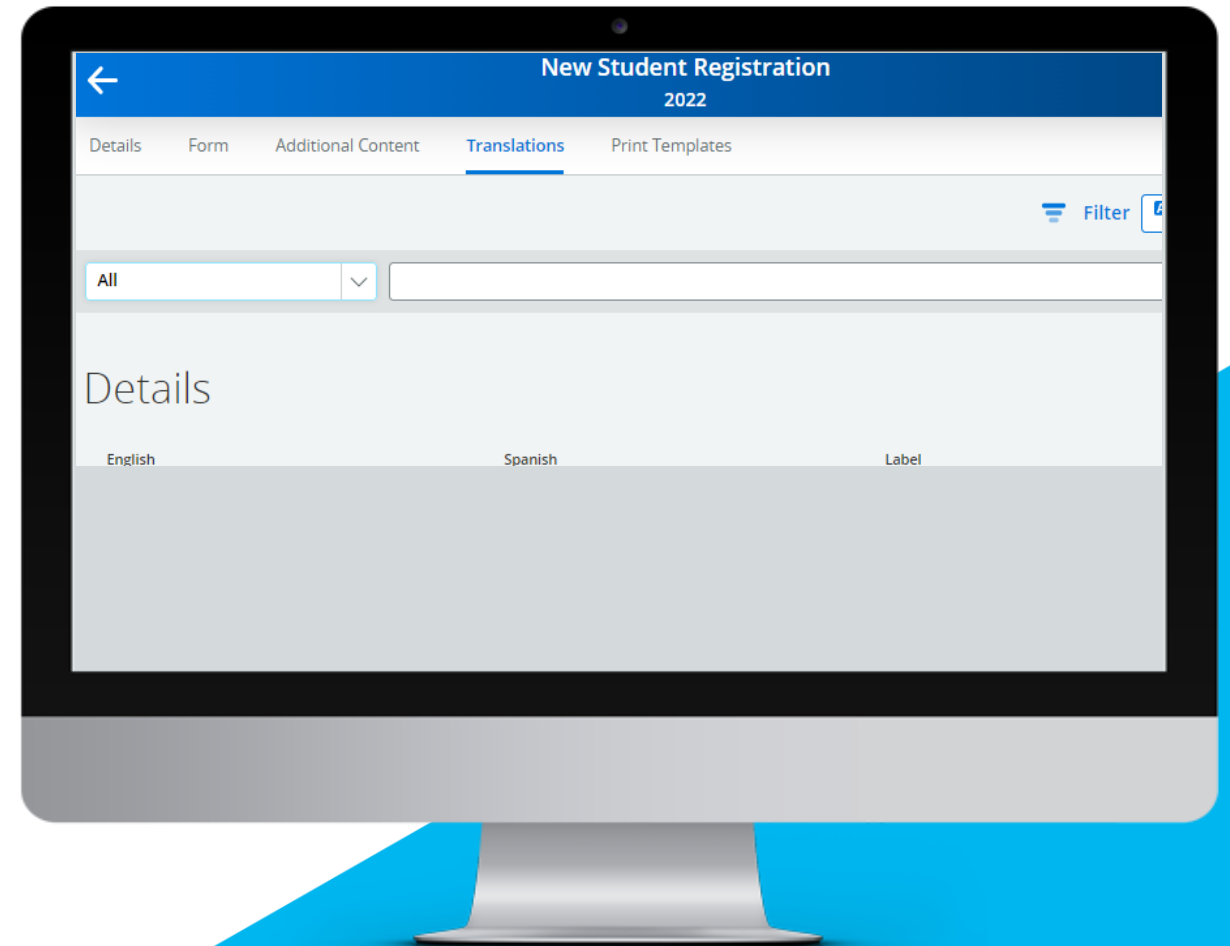
All

English

Spanish

Labels

Translations > Click filter in top right corner of your admin portal





Resources

Help Guide & Community

Resources

Help Guide	Community
Form Builder Best Practices	Form Builder - Access
Form Translations	Form Builder – Best Practice
Predefined List Translations	Translations
	User Guide: Form Builder
	Form Builder: Tips & Tricks



Questions

Upcoming Events & Webinars

Upcoming Events

Enrollment Office Hours

Wednesdays @ 11am ET / 8am PT

<https://help.powerschool.com/t5/PowerSchool-Enrollment/Join-us-for-Enrollment-Office-Hours/ta-p/132352> *Recordings found here

Upcoming Webinars

<https://help.powerschool.com/t5/Enrollment-Admin-Forum/Enrollment-Webinar-Series-2022/m-p/268719#M694>

Communication Templates – During this session we will cover where to find your communication templates, how to edit them as well as creating new ones.

Feb 17th

Print Templates - Come join me in creating 3 different print templates. I will walk you through creating your own as well as adjusting your current ones

March 10

Document Uploads - Join us to learn more about the uploaded documents feature in Enrollment. Learn how to utilize it as well as manage documents within the workspace

March 17

