

**Welcome to the Unified Talent  
PowerSchool PowerUp!**



**September 2023**

# Today's Agenda

- Welcome
- Professional Learning New PD Administration
- Navigating the Community
- Breakout Rooms
  - Applicant Tracking
  - Employee Records
  - Perform
  - Professional Learning



# Professional Learning

New PD Administration



# Navigating the Community

[help.powerschool.com](https://help.powerschool.com)

# Navigating the Community

My Contacts

- My profile
- My settings
- My subscriptions
- Help
- Sign out

PowerSchool Community

Product Support | Product Roadmap | Services | Contact Support | Our Community | Events Hub | PeopleAdmin | My Contacts

Settings

View all badges

## My PowerSchool Contacts:

<b>Account Name</b>	<b>Support I.D.</b>
<b>Customer Success Manager Name</b>	<b>Customer Success Manager Email</b> @powerschool.com
<b>Account Owner Name</b>	<b>Account Owner Email</b> @powerschool.com

**Contact Support:** Launch Chat Support or use our Case Portal for technical support.

## Member Profile

[Edit my profile](#)

## Community Stats

Posts	6
Solutions	0
Kudos Given	11
Kudos Received	0
Member Since	05-11-2018

# Your Talent Education Impact Consultant Team



**Sean Vair**

**Experience:**

Classroom Teacher / Dept Coord  
*11 Years*

Educational Technology  
*8 Years*



**Stuart Aron**

**Experience:**

Teacher & Coach  
*32 Years*

Educational Technology  
*4 Years*



**Cortnie Shaffer**

**Experience:**

Classroom Teacher  
*5 Years*

Assistant Principal  
*3 Years*

Education Technology  
*1 Year*

# Your Talent Education Impact Consultant Team



**Edie Smith**

**Experience:**

Administrative & Onboarding  
*2 Years*

K-12 HR Software Administrator  
*4.5 Years*

Education Technology  
*1 Year*



**Marissa Gonzalez**

**Experience:**

Teacher and Specialist  
*9 Years*

District Level  
*8 Years*

Education Technology  
*1 Year*



# Breakout Room Topics

## Applicant Tracking

- Application Manager Tips & Tricks

## Employee Records

- Increasing Communication with Available Forms

## Perform

- How to Utilize Rubrics to Document Evidence in Perform

## Professional Learning

- Using Course Tags to Promote Staff Development

# Applicant Tracking

Application Manager Tips & Tricks

# Application Manager Overview

## A Very Useful Tool

- Views
- Searches
- Swatches
- Bulk Actions

**APPLICATION MANAGER**

-- Select a Saved Search -- NEW SEARCH

Search   
Start typing to search on First Name, Last Name or Position Title.

ACTIVE DEACTIVATED ALL VIEW: Default View

Results 1-14 of 14

<input type="checkbox"/>	Last Name	First Name	Conf#	Status	App Date	Posting ID	Position Title			
<input type="checkbox"/>	Two	Applicant	3	Application Received	09/09/2008	3	High School Math Teacher			
<input type="checkbox"/>	Three	Applicant	4	Application Received	09/09/2008	1	Bus Driver			
<input type="checkbox"/>	test	test1	20	Application Received	11/11/2022	14	Instructional Technology ...			
<input type="checkbox"/>	Smith	Charlie	19	Application Received	11/11/2022	12	Elementary Teacher			
<input type="checkbox"/>	Smith	Charlie	18	Application Received	11/10/2022	15	Intermediate School Teacher			
<input type="checkbox"/>	Smith	Charlie	17	Application Received	11/09/2022	13	Secondary Teacher			
<input type="checkbox"/>	Smith	Charlie	6	Application Received	06/22/2012	5	Future Classified Positions			
<input type="checkbox"/>	Smith	Charlie	2	Application Received	09/09/2008	3	High School Math Teacher			
<input type="checkbox"/>	Shaffer	Cortnie	27	Application Received	04/20/2023	16	Certified Teacher			
<input type="checkbox"/>	Shaffer	Cortnie	23	Application Complete	02/13/2023	18	Test			
<input type="checkbox"/>	Shaffer	Cortnie	22	Application Received	12/02/2022	17	Second Certified Teacher			
<input type="checkbox"/>	Shaffer	Cortnie	15	Application Received	10/21/2022	14	Instructional Technology ...			
<input type="checkbox"/>	Shaffer	Cortnie	14	Application Received	10/21/2022	15	Intermediate School Teacher			

# Views


































- Create custom views
- Save and share
- Export results

**APPLICATION MANAGER**

-- Select a Saved Search -- NEW SEARCH

Search  Start typing to search on First Name, Last Name or Position Title.

ACTIVE DEACTIVATED ALL VIEW: Employment History Verification

<input type="checkbox"/>	Last Name	First Name	Status	App Date	Position Title	Employer Count			
<input type="checkbox"/>	Nichols	Heather	Application Received	09/28/2021	Elementary School Teacher	246			
<input type="checkbox"/>	Robinson	Robert	Application Received	08/31/2021	Elementary School Teacher	156			
<input type="checkbox"/>	Knutson	Blanche	Application Received	08/31/2021	Elementary School Teacher	117	1	0	  
<input type="checkbox"/>	Allen	Clark	Application Under Review	08/31/2021	Elementary School Teacher	116	2	2	  
<input type="checkbox"/>	Flemming	Donna	Application Received	08/31/2021	Elementary School Teacher	133	2	1	  
<input type="checkbox"/>	Wheatley	Paul	Application Received	08/31/2021	Elementary School Teacher	96	2	1	  
<input type="checkbox"/>	Chaffee	Sydney	Application Under Review	08/31/2021	Elementary School Teacher	200	3	0	  
<input type="checkbox"/>	Veatch	Chauncey	Application Under Review	08/31/2021	Elementary School Teacher	213	0	0	  
<input type="checkbox"/>	Oliver	Kimberly	Application Received	08/31/2021	Elementary School Teacher	248	0	0	  
<input type="checkbox"/>	Hagedorn	Beth	Application Received	08/31/2021	Elementary School Teacher	189	4	2	  
<input type="checkbox"/>	Smith	Joe	Application Under Review	08/31/2021	Elementary School Teacher	229	3	2	  
<input type="checkbox"/>	Sandberg	George	Application Received	06/22/2021	Elementary School Teacher	120	2	1	  
<input type="checkbox"/>	Knight	Sara	Application Received	10/12/2020	Elementary School Teacher	107	0	0	  

# Searches

- Create custom searches
- Save and share
- Export results

**APPLICATION MANAGER**

-- Select a Saved Search --

-- Select a Saved Search --  
App status hired  
**Undergrad GPA**  
-----  
-- Edit/Remove/Share Searches --

ACTIVE DEACTIVATED ALL                

VIEW:

Results 1-19 of 19

<input type="checkbox"/>	Last Name	First Name	Status	App Date	Position Title	Employer Count	EHV Sent	EHV Complete			
<input type="checkbox"/>	Nichols	Heather	Application Received	09/28/2021	Elementary School Teacher	246	40	9			
<input type="checkbox"/>	Robinson	Robert	Application Received	08/31/2021	Elementary School Teacher	156	2	0			
<input type="checkbox"/>	Knutson	Blanche	Application Received	08/31/2021	Elementary School Teacher	117	1	0			
<input type="checkbox"/>	Allen	Clark	Application Under Review	08/31/2021	Elementary School Teacher	116	2	2			
<input type="checkbox"/>	Flemming	Donna	Application Received	08/31/2021	Elementary School Teacher	133	2	1			
<input type="checkbox"/>	Wheatley	Paul	Application Received	08/31/2021	Elementary School Teacher	96	2	1			
<input type="checkbox"/>	Chaffee	Sydney	Application Under Review	08/31/2021	Elementary School Teacher	200	3	0			
<input type="checkbox"/>	Veatch	Chauncey	Application Under Review	08/31/2021	Elementary School Teacher	213	0	0			
<input type="checkbox"/>	Oliver	Kimberly	Application Received	08/31/2021	Elementary School Teacher	248	0	0			
<input type="checkbox"/>	Hagedorn	Beth	Application Received	08/31/2021	Elementary School Teacher	189	4	2			
<input type="checkbox"/>	Smith	Joe	Application Under Review	08/31/2021	Elementary School Teacher	229	3	2			
<input type="checkbox"/>	Sandberg	George	Application Received	06/22/2021	Elementary School Teacher	120	2	1			
<input type="checkbox"/>	Knight	Sara	Application Received	10/12/2020	Elementary School Teacher	107	0	0			

# Highlights

- Personalized for each user
- Flexible
- Application specific

## APPLICATION MANAGER

-- Select a Saved Search -- NEW SEARCH

Search   
Start typing to search on First Name, Last Name or Position Title.

ACTIVE DEACTIVATED ALL VIEW: Employment History Verification

Results 1-19 of 19

<input type="checkbox"/>	Last Name	First Name	Status	App Date	Position Title	Employer Count	EHV Sent	EHV Complete			
<input type="checkbox"/>	Robinson	Robert	Application Received	08/31/2021	Elementary School Teacher	156	2	0			
<input type="checkbox"/>	Knutson	Blanche	Application Received	08/31/2021	Elementary School Teacher	117	1	0			
<input type="checkbox"/>	Oliver	Kimberly	Application Received	08/31/2021	Elementary School Teacher	248	0	0			
<input type="checkbox"/>	Nichols	Heather	Application Received	09/28/2021	Elementary School Teacher	246	40	9			
<input type="checkbox"/>	Chaffee	Sydney	Application Under Review	08/31/2021	Elementary School Teacher	200	3	0			
<input type="checkbox"/>	Allen	Clark	Application Under Review	08/31/2021	Elementary School Teacher	116	2	2			
<input type="checkbox"/>	Smith	Joe	Application Under Review	08/31/2021	Elementary School Teacher	229	3	2			
<input type="checkbox"/>	Flemming	Donna	Application Received	08/31/2021	Elementary School Teacher	133	2	1			
<input type="checkbox"/>	Wheatley	Paul	Application Received	08/31/2021	Elementary School Teacher	96	2	1			
<input type="checkbox"/>	Veatch	Chauncey	Application Under Review	08/31/2021	Elementary School Teacher	213	0	0			
<input type="checkbox"/>	Hagedorn	Beth	Application Received	08/31/2021	Elementary School Teacher	189	4	2			
<input type="checkbox"/>	Sandberg	George	Application Received	06/22/2021	Elementary School Teacher	120	2	1			
<input type="checkbox"/>	Knight	Sara	Application Received	10/12/2020	Elementary School Teacher	107	0	0			



# Bulk Actions

- Actions to perform on selected rows
- Application actions
- Candidate actions

The screenshot displays a table of candidate applications. A red arrow points from the 'Bulk Actions' dropdown menu to the 'Bulk Actions' field at the bottom of the page. The dropdown menu is open, showing a list of actions categorized into 'Application Actions' and 'Candidate Actions'.

<input type="checkbox"/>	Name	Status	Date	Position	Count	Count	Count	Icons
<input type="checkbox"/>	Oliver Kimberly	Application Received	08/31/2021	Elementary School Teacher	248	0	0	Icons
<input type="checkbox"/>	Nichols Heather	Application Received	09/28/2021	Elementary School Teacher	246	40	9	Icons
<input type="checkbox"/>	Chaffee Sydney	Application Under Review	08/31/2021	Elementary School Teacher	200	3	0	Icons
<input type="checkbox"/>	Allen Clark	Application Under Review	08/31/2021	Elementary School Teacher	116	2	2	Icons
<input type="checkbox"/>	Smith Joe	Application Under Review	08/31/2021	Elementary School Teacher	229	3	2	Icons
<input type="checkbox"/>	Flemming Donna	Application Received	08/31/2021	Elementary School Teacher	133	2	1	Icons
<input type="checkbox"/>	Wheatley Paul	Application Received	08/31/2021	Elementary School Teacher	96	2	1	Icons
<input type="checkbox"/>	Veatch Chauncey	Application Under Review	08/31/2021	Elementary School Teacher	213	0	0	Icons
<input type="checkbox"/>	Hagedorn Beth	Application Received	08/31/2021	Elementary School Teacher	189	4	2	Icons
<input type="checkbox"/>	Sandberg George	Application Received	06/22/2021	Elementary School Teacher	120	2	1	Icons
<input type="checkbox"/>	Knight Sara	Application Received	10/12/2020	Elementary School Teacher	107	2	1	Icons
<input type="checkbox"/>	Wiggins Jessica	Application Under Review	10/05/2020	Elementary School Teacher	146	2	1	Icons
<input type="checkbox"/>	Taylor Kathy	Application Under Review	08/14/2020	School Bus Driver	172	2	1	Icons
<input type="checkbox"/>	Hagedorn Beth	Application Under Review	08/14/2020	Elementary School Teacher	266	2	1	Icons
<input type="checkbox"/>	Smith Joe	Application Received	08/14/2020	3rd Grade Teacher	229	2	1	Icons
<input type="checkbox"/>	Harris Timothy	Application Under Review	08/08/2019	High School Math Teacher	239	2	1	Icons
<input type="checkbox"/>	Odom Levi	Application Received	08/07/2019	High School Math Teacher	18	2	1	Icons

**Application Actions**  
Activate  
Deactivate  
Add Highlights  
Application Status  
Application Prescreen Rating  
Archive Application  
Print  
Print Packet  
DPS Export

**Candidate Actions**  
Interview  
Email  
Invite to Career Day  
Make Internal  
Remove Internal  
Reference Check Survey  
Send Employment History Request  
Teacher EPI Assessment Request

Results 1-19 of 19   Select All (19)   Clear Selected (0)   Export Results   Bulk Actions: [Dropdown]   GO

Results per Page [Dropdown]   Jump to Page 1 [Dropdown]   ADVANCED CONFIGURATION

# Stay Connected With PowerSchool



## Talent EIC Quarterly PowerUps (September):

Tuesday, September 13, at 9 AM PT | 12 PM ET

Wednesday, September 14, at 7 AM PT | 10 AM ET

Thursday, September 15, at 12 PM PT | 3 PM ET

Register Now! Applicant Tracking Office Hours - 2022

 PowerSchool

**Support Office Hours** 

Dear Valued Customer,

We are excited to announce the continuation of Office Hours in 2022. Join us to connect with PowerSchool Support experts and peers and find the solutions to your pain points. These sessions are a great way to learn some insider tips on using your Applicant Tracking Solution. In addition, our experts will answer your questions through our live Q&A forum.

The registration process has been set up so that you only need to sign up once. You will then receive invitations to each session.

**Every Fourth Tuesday of the Month at 12 PM PT / 3 PM ET**

[REGISTER NOW](#)





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# Employee Records

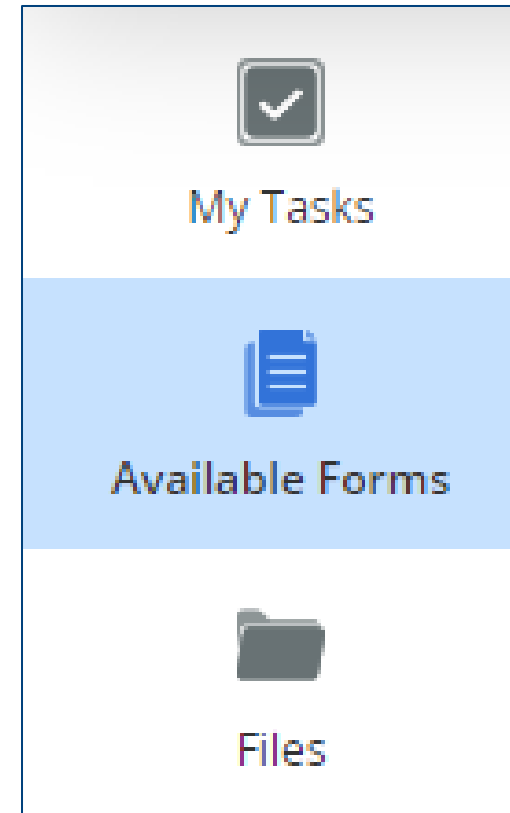
Increasing Communication with Available Forms

# Agenda

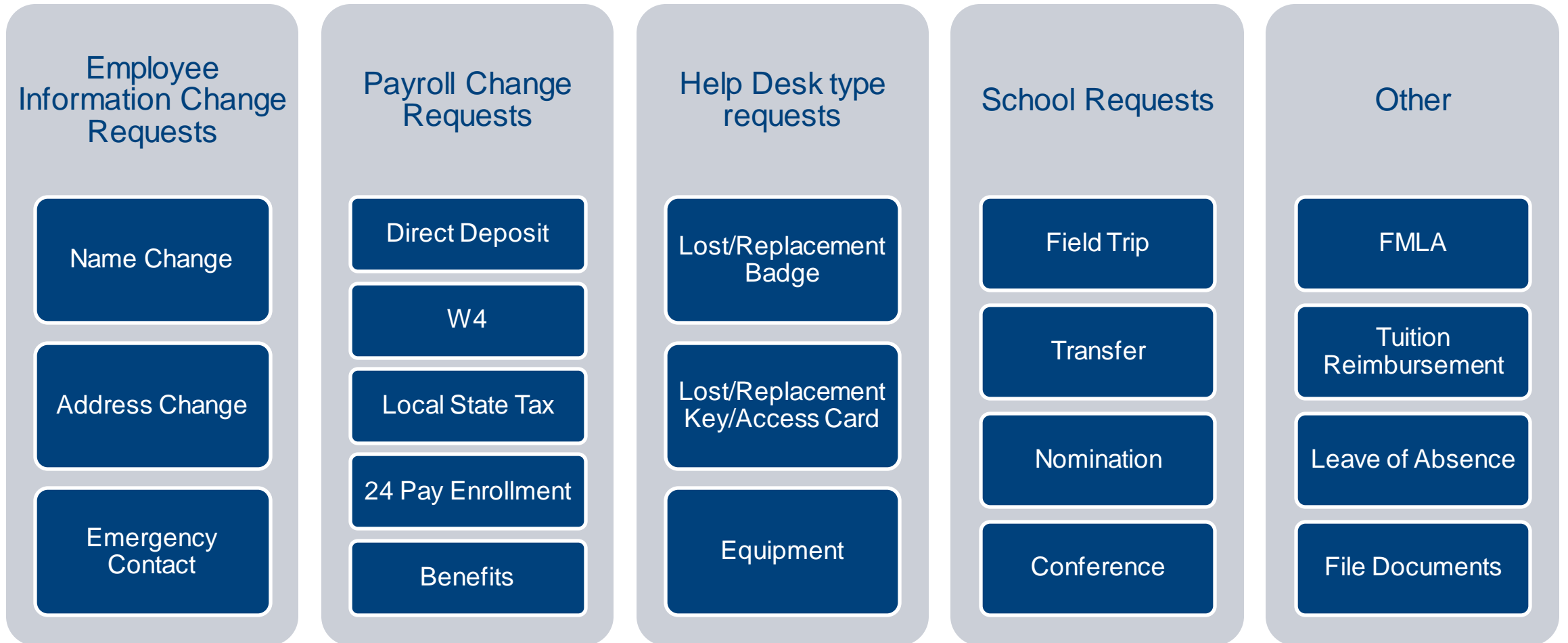
- 1 Welcome
- 2 Available Forms Overview
- 3 Examples of Available Forms
- 4 Document Settings & Workflows
- 5 Q&A

# Available Forms Overview

- Available in the full version of **Employee Records**
- Allow for **Ad Hoc** submission of forms
- Permissions for access are controlled in the **Document settings**
- A user can submit **for themselves**, or on **behalf of** anyone they have access to within the system
- Available Forms documents can be stored either in a **sleeve** or **loose in a folder**



# Examples of Available Forms



# Document Settings

Allow staff to upload a file to submit this Document in lieu of completing an E-Form

- Used if you want to allow an option to submit a file **instead** of submitting the associated E-Form
- Can choose to not associate an E-Form with the document to make submitting a file the **only option**
- If you want to offer the option to add or require an attachment **with** an E-Form, do not use this option, use Attachments instead

Allow staff to upload a file to submit this Document in lieu of completing an E-Form?\*

-- No --

-- No --

-- Yes --

this option if you allow staf

# Document Settings

Should this document be a Blank Form/Blank Doc?

- Selecting any "Yes," option will make this an Available Form
- Option to file the document loose in a folder, or in a sleeve

Should this document be a Blank Form/Blank Doc? (Choose this option if you allow staff to initiate a submission of this Document.)\*

-- Do Not Allow Blank Form Requests --

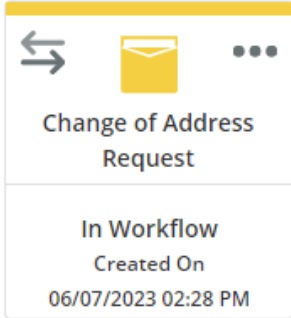
-- Do Not Allow Blank Form Requests --

Yes, Put this as Loose Document in Folder Personnel

Yes, Put in Sleeve Change of Address Request (Personnel )

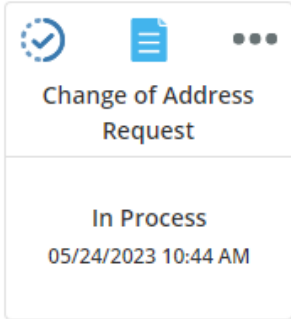
Folders > Personnel > Sleeves

**Add Sleeve**

 Change of Address Request  
In Workflow  
Created On  
06/07/2023 02:28 PM

Loose Documents In Personnel Folder

**File Document**

 Change of Address Request  
In Process  
05/24/2023 10:44 AM

# Document Settings

Who should be able to submit the blank document?

- Can allow anyone to initiate, or restrict by Supervisor/Direct Report status, or by specific Security Groups
- This controls who can see and submit documents in Available Forms

Who should be able to submit the blank document?\*

All Staff

All Staff

Supervisors

Direct Reports

Security Group

Available Forms

Search

24-Pay Plan Enrollment Form	Change of Address Request	Change of Emergency Contact Request	Change of Name Request	Conference Request	Employee Change - New Assignment Sheet	Employee Change - Pay Change
Equipment Request	Field Trip Request	FMLA Request	Lost/Replacement Access Card	Lost/Replacement Badge	Maryland Form MW507	Master's Degree Request
New Email Address	Peer Nomination	Transfer Request Form	Tuition Reimbursement Request	Vermont State Tax Form		

Available Forms

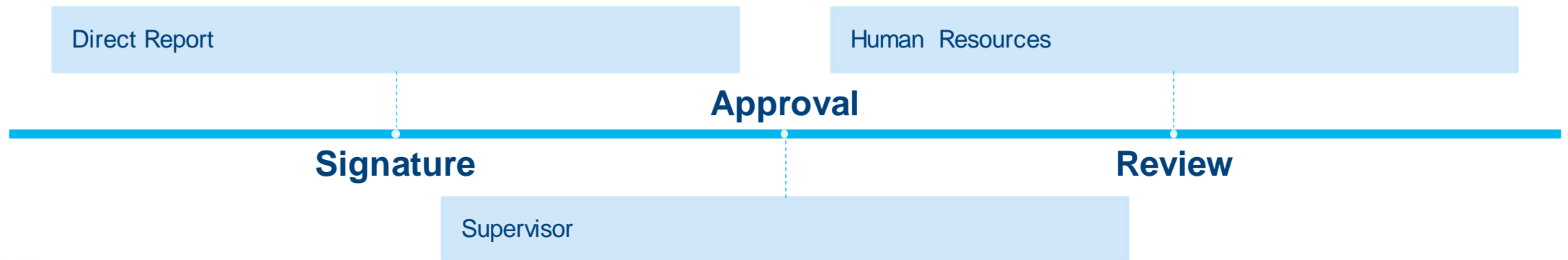
Search

24-Pay Plan Enrollment Form	Change of Address Request	Change of Emergency Contact Request	Change of Name Request	Conference Request	Equipment Request	Field Trip Request
FMLA Request	Lost/Replacement Access Card	Lost/Replacement Badge	Maryland Form MW507	Master's Degree Request	Peer Nomination	Tuition Reimbursement Request
Vermont State Tax Form						



# Workflows

- Workflows can be used to direct a Document to whom and in what order it needs to go
- Steps, Groups, and Conditional settings can be used to make sure your documents are communicating effectively and efficiently
- PowerUp recording specifically on Workflows: [Updating your Workflows](#)



# Upcoming Sessions

- PowerUps:
  - [Registration Link](#)
  - Tuesday, October 10, 2023 at 9AM Pacific/12PM Eastern
  - Wednesday, October 11, 2023 at 7AM Pacific/10AM Eastern
  - Thursday, October 12, 2023 at 12PM Pacific/3PM Eastern
  - Recordings of previous sessions: [Records PowerUps](#)
- Office Hours – Overview Basics:
  - [Registration Link](#)
  - Wednesday, September 27, 2023 at 12PM Pacific/3PM Eastern
  - Recordings of Previous Sessions: [Records Office Hours](#)



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# Perform

How to Utilize Rubrics to  
Document Evidence in Perform

# Agenda

**1** Best Practice: Rubrics

**2** Forms vs. Rubrics

**3** Advanced Scripting

**4** Artifacts

**5** Q&A

# Why Use a Rubric in Perform?



Allows your notes to be tied directly to the rubric in the evaluation process



Can be viewed holistically (not just on a single form)



Provides high quality feedback to the DR



Allows you to score artifact

# Forms vs. Rubrics: Form

## Form

- Used to give direct feedback
- Utilized by any staff member
- Can be reported on
- Can pull analysis on
- Multiple forms per process
- Goes through workflow

VA DOE: Teacher Self-Evaluation Form (Revised New Version)

Responsible: P. Admin   Payroll Admin   Building: Lincoln Elementary

Task: VA DOE: Teacher Self-Evaluation Form (Revised NEW)

Directions: Teachers should use this form annually to reflect on the effectiveness and adequacy of their practice based on one or more performance standards. Please refer to the performance indicators for examples of behaviors exempt from this form.

**1. Professional Knowledge**  
The teacher demonstrates an understanding of the curriculum, subject content, and the developmental needs of students by providing relevant learning experiences.

Areas of strength

<input type="checkbox"/> •Addresses relevant curriculum standards.	<input type="checkbox"/> •Addresses relevant curriculum standards.
<input type="checkbox"/> •Integrates key content elements and facilitates students' use of higher-level thinking skills in instruction.	<input type="checkbox"/> •Integrates key content elements and facilitates students' use of higher-level thinking skills in instruction.
<input type="checkbox"/> •Demonstrates an ability to link present content with past and future learning experiences, other subject areas, and real-world experiences and applications.	<input type="checkbox"/> •Demonstrates an ability to link present content with past and future learning experiences, other subject areas, and real-world experiences and applications.
<input type="checkbox"/> •Demonstrates an accurate, current, and specific knowledge of the subject matter and a working knowledge of relevant technology.	<input type="checkbox"/> •Demonstrates an accurate, current, and specific knowledge of the subject matter and a working knowledge of relevant technology.
<input type="checkbox"/> •Demonstrates pedagogical skills relevant to the subject area(s) taught and best practices based on current research.	<input type="checkbox"/> •Demonstrates pedagogical skills relevant to the subject area(s) taught and best practices based on current research.
<input type="checkbox"/> •Bases instruction on goals that reflect high expectations for all students commensurate with their developmental levels.	<input type="checkbox"/> •Bases instruction on goals that reflect high expectations for all students commensurate with their developmental levels.
<input type="checkbox"/> •Demonstrates an understanding of the intellectual, social, emotional, and physical development of the age group, as well as the cultural context.	<input type="checkbox"/> •Demonstrates an understanding of the intellectual, social, emotional, and physical development of the age group, as well as the cultural context.
<input type="checkbox"/> •Demonstrates an understanding of appropriate accommodations for diverse learners and students learning in unique contexts (e.g., English learners, gifted learners, students with special needs, etc.).	<input type="checkbox"/> •Demonstrates an understanding of appropriate accommodations for diverse learners and students learning in unique contexts (e.g., English learners, gifted learners, students with special needs, etc.).
<input type="checkbox"/> •Uses content-specific language, correct vocabulary and grammar, and acceptable forms of communication as they relate to a specific discipline and/or grade level.	<input type="checkbox"/> •Uses content-specific language, correct vocabulary and grammar, and acceptable forms of communication as they relate to a specific discipline and/or grade level.

✓ AutoSave Enabled

SUPPORT

# Form vs. Rubric: Rubric

## Rubric

- Used to give direct feedback
- Evaluators see evidence tied to rubric
- Direct reports can utilize rubric while filling out forms
- Place to tie & rate evidence
- One Rubric per process
- Great for Walkthroughs

Forms

Rubric

R VA Stronge Teacher Rubric NEW

Forms

1 The teacher demonstrates an understanding of the curriculum, subject content, and the developmental needs of students by providing relevant learning experiences conducted in the performance of the standard may include, but are not limited to: 1.1 Effectively addresses appropriate curriculum standards. 1.2 Integrate students' use of higher level thinking skills in instruction. 1.3 Demonstrates an ability to link present content with past and future learning experiences, other experiences and applications. 1.4 Demonstrates an accurate knowledge of the subject matter. 1.5 Demonstrates skills relevant to the subject area(s) taught that reflect high expectations and an understanding of the subject. 1.7 Demonstrates an understanding of the intellectual, social, emotional, and physical development of students. Communicates clearly and checks for understanding.

2

3

4

5

6

7

8

9

10

Exemplary	Proficient	Developing/Needs Improvement	Unacceptable
In addition to meeting the standard, the teacher consistently demonstrates extensive knowledge of the subject matter and continually enriches the curriculum.	The teacher demonstrates an understanding of the curriculum, subject content, and the developmental needs of students by providing relevant learning experiences.	The teacher inconsistently demonstrates understanding of the curriculum, content, and student development or lacks fluidity in using the knowledge in practice.	The teacher is inadequate in addressing student needs.

**Performance Standard 2: Instructional Planning**

The teacher plans using the Virginia Standards of Learning, the school's curriculum, effective strategies, resources, and data to meet the needs of all students in the performance of the standard may include, but are not limited to: 2.1 Uses student learning data to guide planning. 2.2 Plans time realistically for pacing. 2.3 Develops differentiated plans for differentiated instruction. 2.4 Aligns lesson objectives to the school's curriculum and student learning needs. 2.5 Develops appropriate long- and short-term plans as needed.

Exemplary	Proficient	Developing/Needs Improvement	Unacceptable
In addition to meeting the standard, the teacher actively seeks and uses alternative data and resources and consistently differentiates plans to meet the needs of all students.	The teacher plans using the Virginia Standards of Learning, the school's curriculum, effective strategies, resources, and data to meet the needs of all students.	The teacher inconsistently uses the school's curriculum, effective strategies, resources, and data in planning to meet the needs of all students.	The teacher does not adequately address the needs of all students.



# Advanced Scripting

EVALUATORS CAN QUICKLY ALIGN SCRIPTED NOTES TO THEIR RUBRIC ITEMS

ALIGNED NOTES CAN BE MOVED TO THE FORM IN A SINGLE CLICK, SAVING EVALUATOR TIME AND REDUCING ERRORS

ALIGNED NOTES COPIED TO THE FORM DISPLAY THEIR ASSOCIATED RUBRIC ITEM PROVIDING CLARITY AND AIDING IN STAFF OR TEACHER DISCUSSIONS.

ALIGNED NOTES DISPLAY ON THE RUBRIC PREVIEW SO EVALUATORS CAN IDENTIFY AREAS THAT HAVE NOT YET BEEN OBSERVED



# Artifacts

Artifacts can be:

- Uploaded to a form
- Associated to a rubric item
- Associated on the rubric slide out
- Included within the evidence table
- Included within an employee's "My Folder" tab as well as the ability to add and to delete artifacts from the "My folder" tab

[Perform Using Artifacts – Evidence Permissions Grid](#)





PowerSchool



# Professional Learning

Using Course Tags  
to Promote Staff Development



September 2023



# Agenda

- 1 What are Course Tags?
- 2 Need to Know
- 3 Course Tags in Legacy
- 4 Course Tags in Professional Learning
- 5 Advertising Courses using Channels and Course Tags

# What are Course Tags?

Course tags are a way for course creators to **label courses** so that they are **searchable** and available to **gather data** from.

Course by Subject	
<b>Remote Learning Courses</b>	^
Self-Paced	
Online Meetings	
Webinar	
<b>Subject</b>	^
Language Arts	
Mathematics	
Science	
Health	
Social Studies	
<b>Educational Practices</b>	^
Technology	
Classroom Management	
Equity	
Differentiation	
<b>Student Support</b>	^
Reading Support	
Gifted	
Special Education	
<b>Grade Level</b>	^
Elementary	
Middle School	
High School	

# Need to Know

## Course tags

- are **linkable**
- can be used to **gather data**
- are **searchable**
- are **customizable**

## Less is More

- Same container = **"OR"**
- Different container = **"AND"**

# Course Tags in Legacy



**Learning Opportunity Admi...**

- Home
- Print Learning Opportunities By Date
- Verify Certificate
- Manage Learning Opportunities
- Create New Learning Opportunity
- Manage Learning Opportunities Bulk
- Manage Add Learner Jobs
- Manage Administrators
- Offices
- Section Releasing
- Blackouts
- Editable Learning Opportunity Fields
- Editable Section Fields
- Manage Course Tags**
- Section Grades
- Manage Archived Learning Opportunities
- Configure Emails
- Manage Recurring Dates

## Manage Course Tags

- Add New Container
  - Remote Learning Courses**
    - Self-Paced
    - Online Meetings
    - Webinar
  - Subject**
    - Language Arts
    - Mathematics
    - Science
    - Health
    - Social Studies
  - Educational Practices**
    - Technology
    - Classroom Management
    - Equity
    - Differentiation
    - Universal Design for Learning Micro-credential asdf



# Course Tags in Professional Learning

Professional Learning



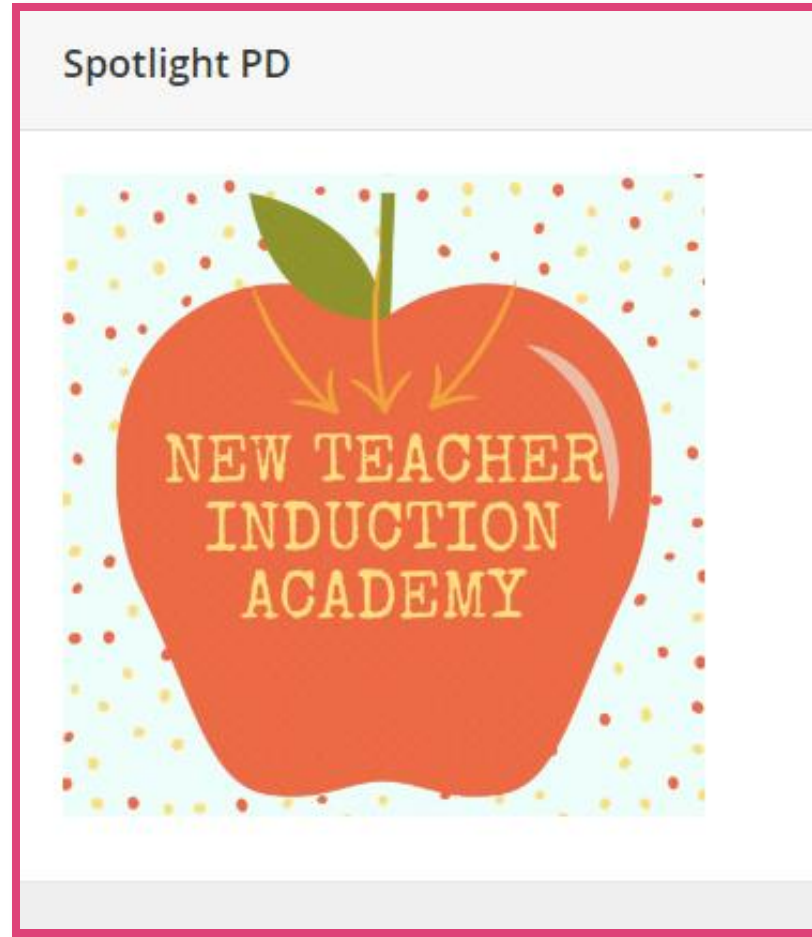
Configuration



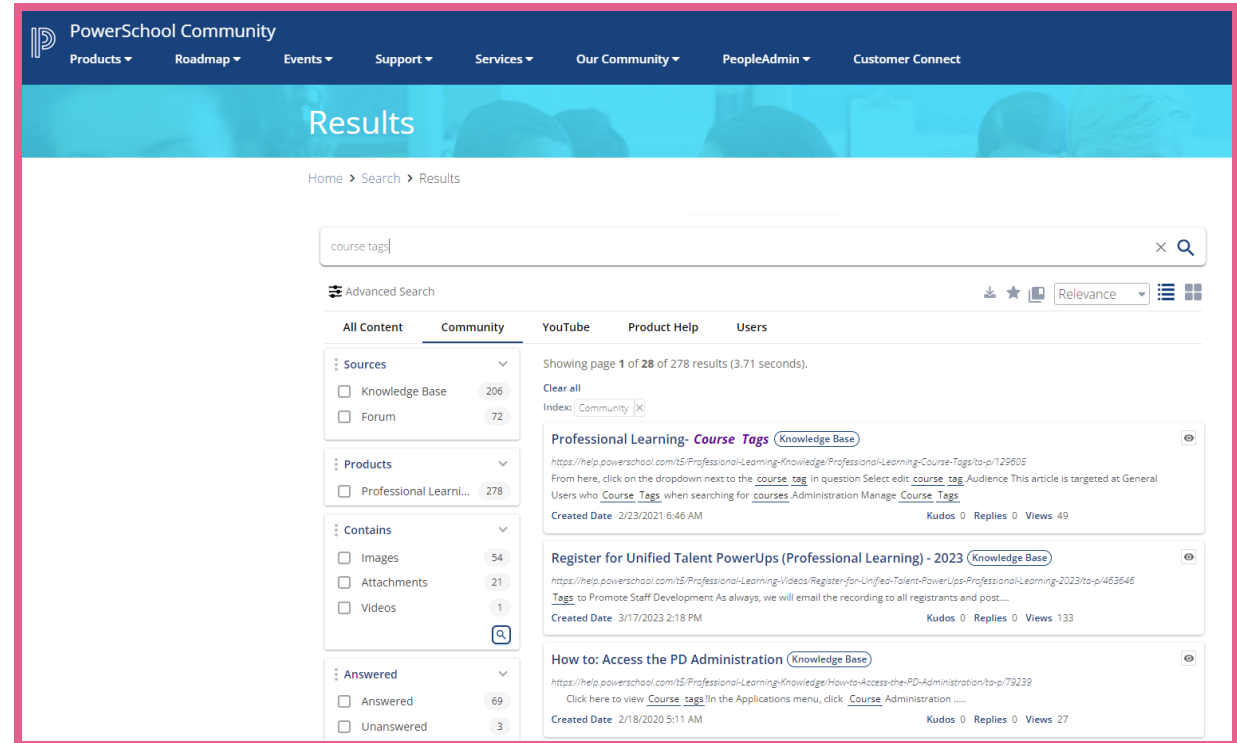
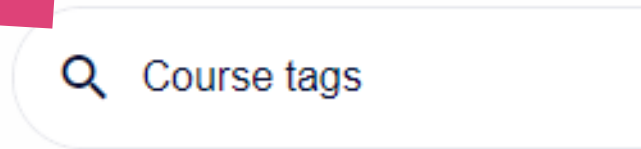
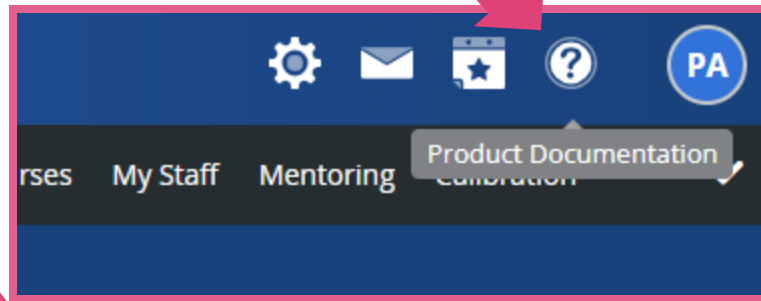
Course Tags

The screenshot displays the 'Course Tags' configuration interface. On the left sidebar, the 'Configuration' menu item is highlighted with a red circle. The main content area is titled 'Course Tags' and features a toggle switch for 'Enable Course Tags in Course Creation', which is currently turned on. Below this is a blue 'Add Category' button. A list of existing categories is shown, each with a folder icon and a text input field: 'Subjects', 'Audience', 'Student Support', and 'Human Resources'.

# Advertising Courses Using Channels and Course Tags



# Need More Information



Reach out to your CSM and connect with an EIC



PowerSchool