



Welcome to the Special Programs PowerSchool PowerUp!



PowerUPs

January 11, 2022

Special Programs PowerUp Team



Robyn Skidmore
Educational Impact Consultant
Roanoke, VA



- Retired educator- 26 years in public education
- Former SPED/ Inclusion teacher
- MS in Special Education
- Joined PowerSchool in 2019
- Fun Fact: I am a first-time grandmother to our grandson, Dax (5 months old)

Support Team on call to assist with technical questions.

Please submit your questions into the chat during presentation.

There will be time for additional Q & A at end of the meeting.

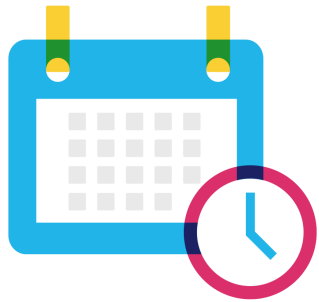


Today's Agenda

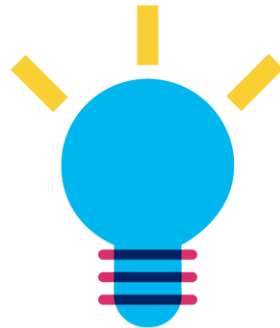
- Welcome and Overview
 - PowerUp Overview & Introductions
 - Community Page
- New Features: Version 21.6.0.0
- Reporting Basics: Standard Reports- Basic List Report
- Closing and Next Meeting Information



PowerSchool PowerUps



**Recurring meeting with
PowerSchool Education
Impact Consultants**



**Learn about recent
product releases,
roadmap, & integrations**



**Hear from PowerSchool
experts on seasonal,
best practice topics.**



**Collaborate, network,
and share best practices
with other
PowerSchool districts**

PowerUp Communication through PowerSchool Community

PowerSchool Community Page

- Shared EIC resources
- Place to share resources across districts
- Discussion boards
- Post updates



Let's take a quick tour!

New Feature Release

PowerSchool Special Programs v 21.6.0.0 Released in July 2021



Digital Signature



New Formula Editor



Schoology Integration



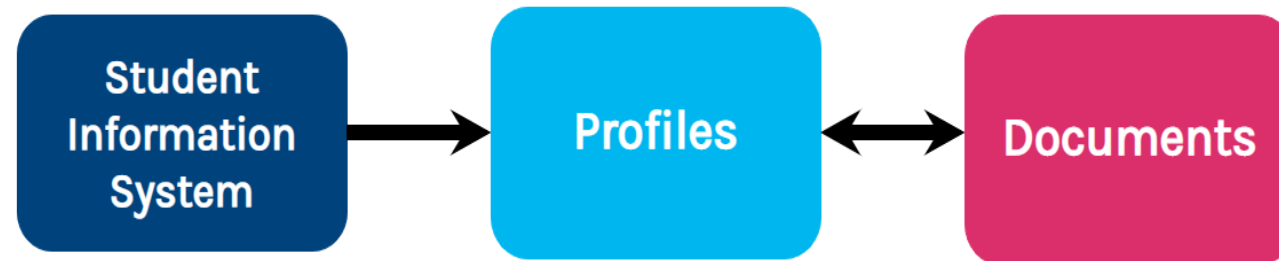
And more....



Reporting in Special Programs

Where does the Data come from?

- Data is imported from the SIS to Profiles
- Data is exchanged between profiles and documents













Where does the Data come from?

Tips:

- Pull data from Profile for a cleaner report
- Pull data from **finalized** documents
- Get to know your document templates and corresponding fields.
 - Make note of information you need for report.
 - What field on what document does this data come from?



List Reports

	ID	Last Name	First Name	Ann Rev Due Date	Re Eval Due Date	Workflow Cases
	201400040	Aadams	Estefanie	07/10/2021	10/22/2023	 IEP Implementation 520 days overdue
	77078	Aadams	James		07/29/2024	 IEP Implementation
	201210295	Aamold	Carrie	05/04/2021	04/14/2023	 IEP Implementation 587 days overdue
	201800282	Abbott	Holly		08/25/2024	 Eligibility Determination
	586181	Abella	Abhilash	03/16/2021	02/25/2023	 IEP Implementation 636 days overdue
	201400047	Abella	Acelyn	12/06/2022	10/18/2023	 IEP Implementation 524 days overdue
	76902	Abella	Hannah	07/15/2019		 Step 1. Complete Evaluation Testing
	594799	Abraham	Acelyn	10/10/2021	09/20/2023	 Step 1. Complete Evaluation Testing 428 days overdue
	1258	Abraham	Zaria	03/05/2021	04/28/2023	 Step 1. Complete Evaluation Testing 647 days overdue

- Each row represents information for a specific record.
- Use columns to add information

Tips for Basic List Report Building

Tips for New List Report Creation

New List Report ?
This type of report presents data in a row and column format with optional sorts and page breaks.

Report Name

Description
(optional)

Ownership/Category Public Report -> Optional Category: **None** ▼

Type of Information **Students** ▼

Selection Criteria Student Selection Formula Quick Formula [Ⓐ]

Include Only '504' Students

Include Only 'IS ELL' Students

Include Only 'GT' Students

Include Only 'IEP' Students

Include Only 'RTI' Students

Include Only 'Not Exited' Students

Accept **Cancel**

- **Report Name:** must be unique; cannot be used again
- **Description:** Use text box to provide details of report contents
- **Ownership/Category:**
 - Your security level determines the option to create Public or Private report
 - Tip: Create your own category

Tips for New List Report Creation

- **Type of Information:** What type of data do I need in my report?
 - This selection controls where you pull information for report.
- **Selection Criteria:** Utilized to filter for specific student populations given Search Query formulas
 - Tip: Get to know your document templates and associated fields

New List Report ?
This type of report presents data in a row and column format with optional sorts and page breaks.

Report Name

Description
(optional)

Ownership/Category Public Report -> Optional Category: **None**

Type of Information **Students**

Selection Criteria [Student Selection Formula](#) [Quick Formula](#)

Include Only '504' Students
 Include Only 'IS ELL' Students
 Include Only 'GT' Students
 Include Only 'IEP' Students
 Include Only 'RTI' Students
 Include Only 'Not Exited' Students

Accept **Cancel**

Narrowing Down Data

Basic Search:

- Used to isolate exceptional student populations

- Include Only '504' Students
- Include Only 'IS ELL' Students
- Include Only 'GT' Students
- Include Only 'IEP' Students
- Include Only 'RTI' Students
- Include Only 'Not Exited' Students

Narrowing Down Data

Quick Formula:

- Used to prepare simple formulas
- Criteria based on where fields display in the software

Students - Quick Search Form
Enter one or more fields and click the 'Search' button to find students with the same field information.

ID

Last Name

First Name

School (ID) lookup

Birth Date Between and (inclusive)

Case Manager (ID) lookup

Gender (N/A)

Grade (N/A)

Include Inactive Student Profiles

Narrowing Down Data

Formula Editor:

- The formula editor helps you build formulas wherever you enter selection criteria and other formula types



Reporting Customization Tools



Adding Columns



Sorting and Page Breaks



Security



Calendar View



Add colorization



Display Report

Putting it All Together

Case scenario: As the Special Education Director, you need to know the number of students who have a Section 504 plan.

1. Rewrite as a question: How many current **students** have an active **504 plan**?

2. Highlight key words: student, 504 plan

3. Click path: *Reporting > Standard Reports > New List Report > Include Only 'Section 504 Plan' Students > Include Only 'Not Exited' Students*

Case scenario: As the Special Education Director, you need to know the number of students who have a Section 504 plan AND case manager name. *Using previous report*

4. Use + sign to add a column
5. Use Formula Editor Field Finder to located correct field.
6. Filter by Section: Eligibility
7. Click in Column Title; rename if desired.
8. Determine Column Position.
9. Accept.

How are you using these features in your report building?

Case scenario: You need a report to show the number of students with an active IEP, their re-evaluation dates, and their exceptionality.

1. Rewrite as a question: How many **students** have an **active IEP**, what is their **exceptionality** and when does their **current IEP end**?

2. Highlight key words.

3. Click path: *Standard Report > New List Report > Formula Builder > Check Include Only 'Individualized Education Plan' Students > PrimaryDisability IS NOT EMPTY AND AnnRevDate IS NOT EMPTY*

What other customizations could be added to this report to make it more personalized for your district users?

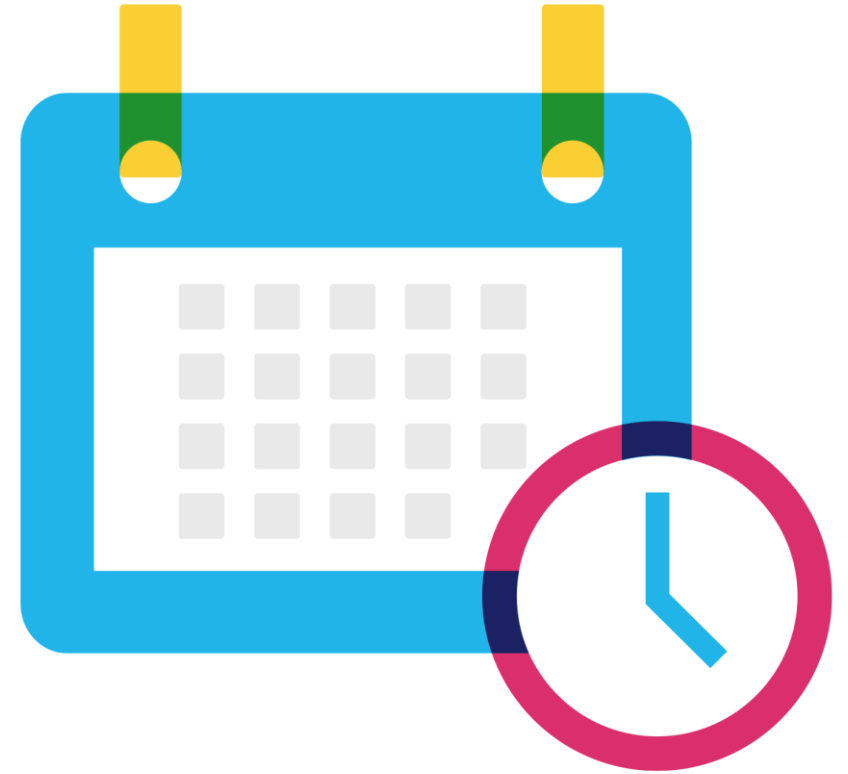
How do you use reporting in your district?

Next Special Programs PowerUp Meeting

March 8, 2022

10 AM PT/ 1 PM ET

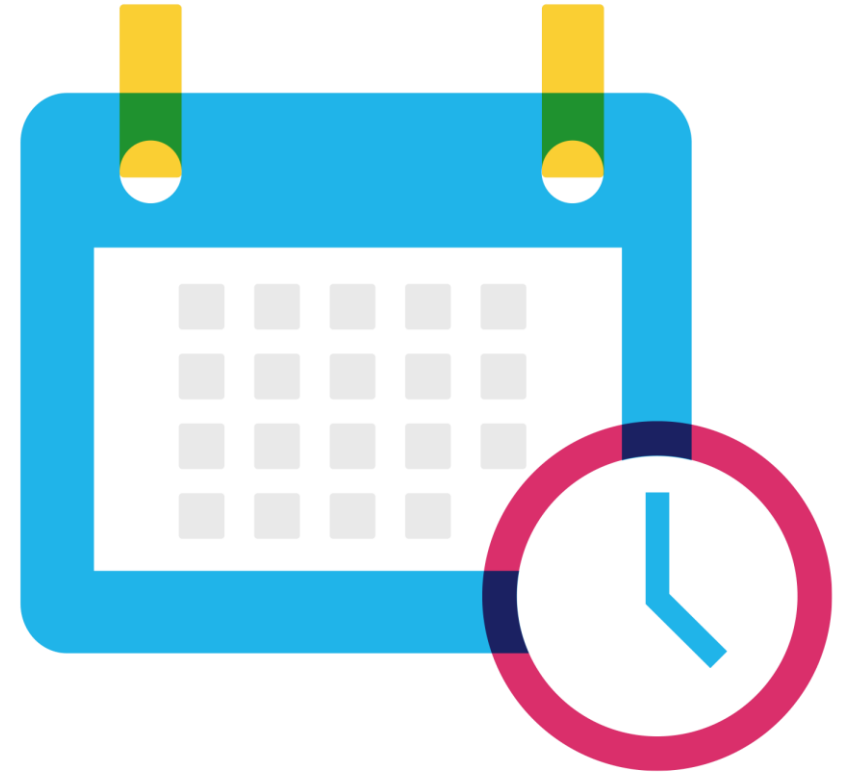
Topic:
Basic Integrations



Next Special Programs Office Hours

January 27, 2022
9 AM PT / 12 PM ET

Topic: Report Creation



Next Steps

Connect with colleagues in PowerSchool Community page.

Updates will be shared by EICs via in the PowerSchool Community Page.

Monthly email reminder to join our next PowerUp Meeting.

Register for Upcoming PowerUps Today!



Become a PowerSchool Champion!

PowerSchool Champions connect, share and learn with others in solution-specific communities. We share our expertise as teachers, administrators, technology directors, or talent leaders. We engage in interesting activities to accumulate points, collect badges, and earn fantastic rewards. Joining the Champions community provides:

- **Community** • Join an exclusive group of school and district leaders
- **Engagement** • Share your expertise and give product feedback
- **Opportunity** • Earn rewards like swag, cool opportunities, event attendance, and more
- **Growth** • Advance professionally, build your PLN and increase your Ambassador Program eligibility

Visit powerschool.com/champions and SIGN UP or email champions@powerschool.com if you have questions!



 PowerSchool

CHAMPIONS



PowerSchool

Thank you for your Partnership!

