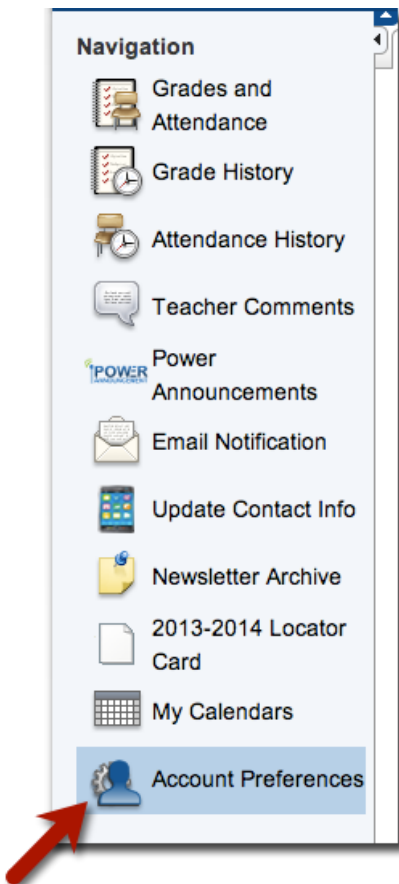
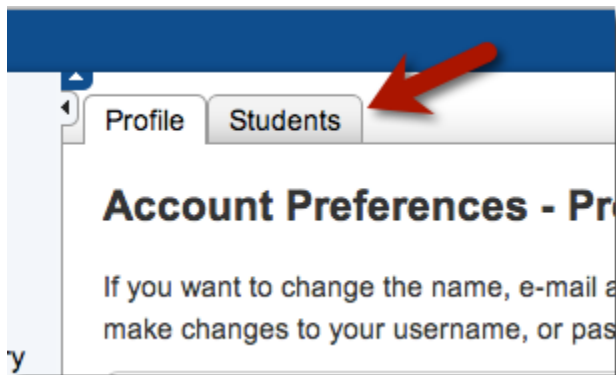


## Adding a Student to Your Parent Portal Account

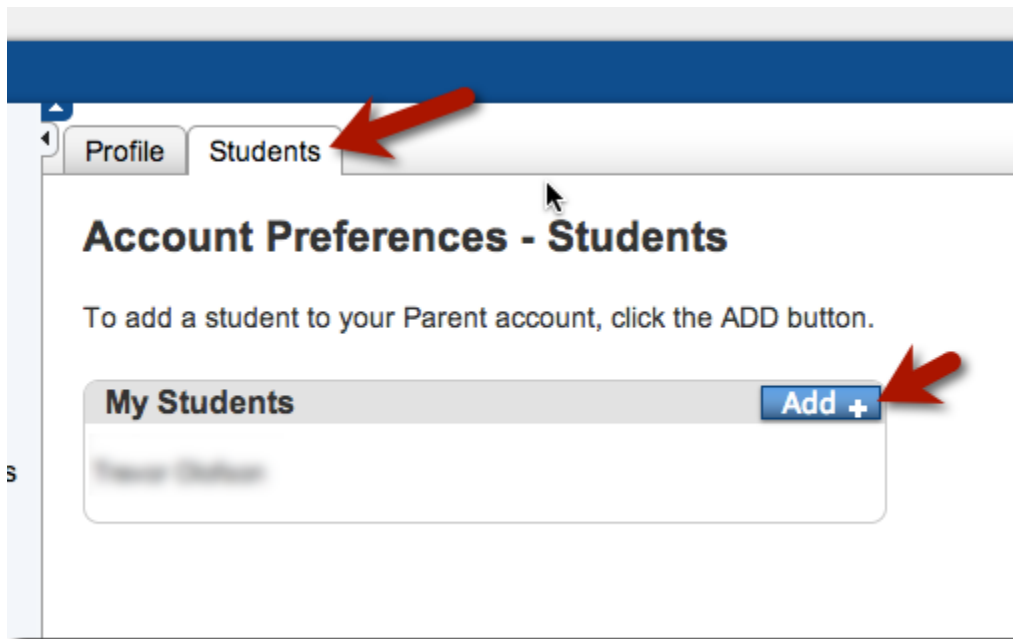
1. When you are logged into PowerSchool, click on **Account Preferences**, located at the bottom of the menu bar on the left.



2. At the Account Preferences screen, click on the **Students** tab.



3. Once you are in the Students tab, you will see the name of the student you currently have associated with your account.
4. Click on the **Add+** button to add another student.



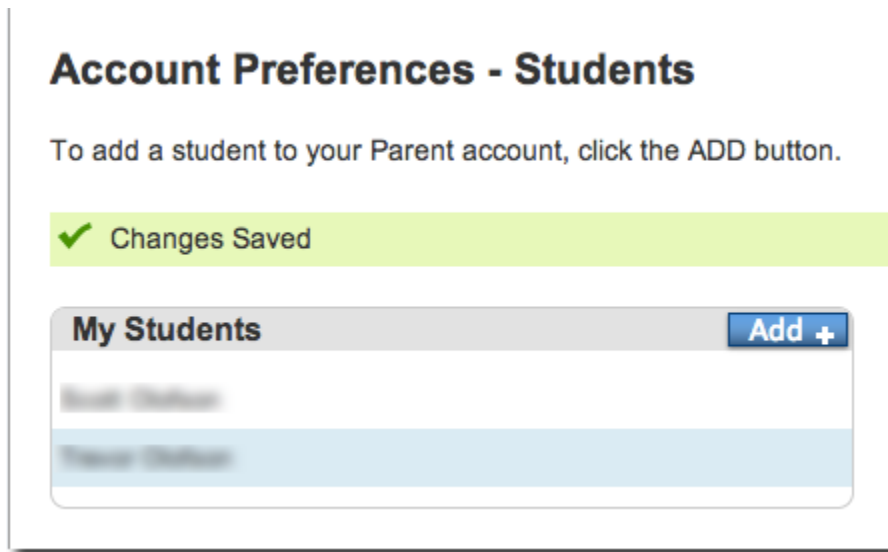
5. A window will appear. Enter the information for your student in this area. Click on **Submit** when you are done.

The screenshot shows a dialog box titled 'Add Student'. It has a close button (X) in the top right corner. The dialog contains four input fields arranged in a table-like structure:

Student Name	Access ID	Access Password	Relationship
Ferb Flynn-Fletcher	P-Flynn-FletcherF17	.....	Mother

At the bottom left, there is a help icon (question mark). At the bottom right, there are two buttons: 'Cancel' and 'Submit'.

6. If you entered the correct information, you will see this screen. Under My Students, you will see the student you added.



7. Repeat these steps to add any additional students to your PowerSchool Parent Account.